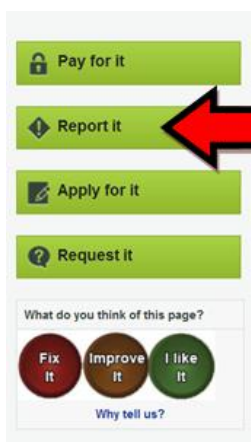
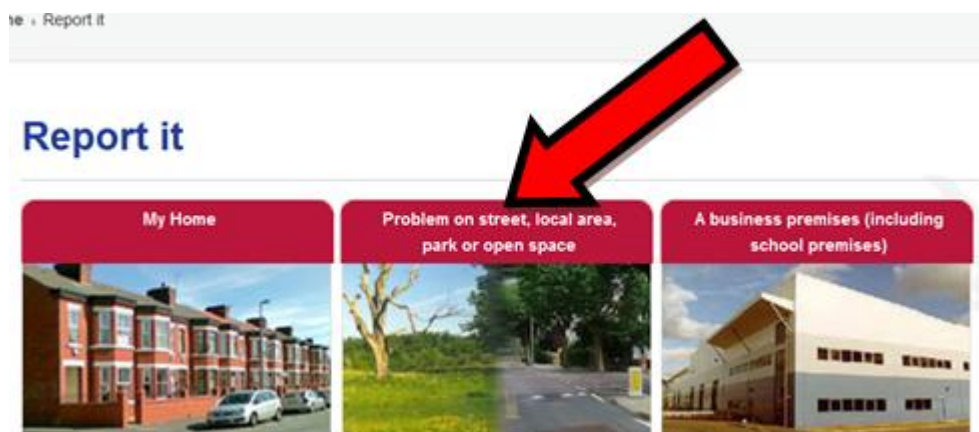


How to report a problem in a park to Enfield Council

1. Go onto the Enfield website: www.enfield.gov.uk. Click on Report It



2. Then click on Problem on street, local area, park or open space



3. Then click on *report a problem in a park or open space*




- Click on the drop down box showing **'please select'** (see red arrow below) and select **'Park'**

Introduction

Welcome to Enfield Council's online reporting for Parks, Allotments and Cemeteries	
Please select the location of the issue you are reporting *	Please select Please select Park Allotment Cemetery
If you require more information on the services we provide, please click on the icon to read more.	
	<input type="button" value="Continue"/>
	<input type="button" value="Back"/>

- Then click on Continue

Introduction

Welcome to Enfield Council's online reporting for Parks, Allotments and Cemeteries	
Please select the location of the issue you are reporting *	Park
If you require more information on the services we provide, please click on the icon to read more.	
	<input type="button" value="Continue"/>

- Click on the first drop down box that shows **'please select'** and select the park you are reporting an issue for

If this is an emergency, or you are reporting dangerous equipment please phone the contact centre on 020 8379 1000 in order that the complaint can be dealt with speedily. The e-form will be processed the next day.


Please select the park *	Please select Please select Albany Park, Hertford Road, ENFIELD, EN3 5PA Aldersbrook Avenue Recreation Ground, Aldersbrook Avenue, ENFIELD, EN1 3JF Alma Road Open Space, Alma Road, ENFIELD, EN3 7RT Amos Park, Amos Road, LONDON, N11 1AP Aylands Link, Larmans Road, ENFIELD, EN3 6QP Boundary Ditch, Sandhurst Road, Edmonton, N9 8 Boundary Playing Fields, Tottenham Road, LONDON, N13 6LH Boxers Lake Open Space Opposite To 162, Lonsdale Drive, ENFIELD, EN2 7JZ Brackendale Sports Ground, Brackendale, LONDON, N21 3DH Broomfield Park, Broomfield Lane, LONDON, N13 4HE Bury Lodge Gardens, Bury Street West, LONDON, N9 9LA Bush Hill Gardens, Village Road, ENFIELD, EN1 2HA Bush Hill Park, Lincoln Road, ENFIELD, EN1 1PS Cambridge Gardens, Church Street, LONDON, N9 9HL Cenotaph Gardens, Chase Side, ENFIELD, EN2 6SE Chase Green Gardens, Church Street, ENFIELD, EN2 6AN Chase Green, Chase Green Avenue, ENFIELD, EN2 6SD Chase Walk Open Space, Chase Walk, ENFIELD, EN2 7US
Please select the type of problem /issue you wish to report. *	
For further information click on the icon	
Please provide a brief description of the problem and any further details you may have of the location. *	

- In the next drop down box please select the type of issue you are reporting

If this is an emergency, or you are reporting dangerous equipment please phone the contact centre on 020 8379 1000 in order that the complaint can be dealt with speedily. The e-form will be processed the next day.

Please select the park *	Grovelands Park, The Bourne, LONDON, N14 6RA If the park does not appear in this list and you are unable to find it, please accept our apologies as we are currently updating our system - contact
Please select the type of problem /issue you wish to report. *	Please select Please select Anti Social Behaviour Motorbikes Grazing Dog Fouling Litter/Dumped Rubbish Playground Issues Toilets Parking Vandalism General Enquiry Wildlife Lake/Pond Problems Bonfires/BBQs Noise Splash Pad Overgrown Grass
For further information click on the icon	
Please provide a brief description of the problem and any further details you may have of the location. *	

8. In the box (see red arrow below) type in the details of the issue including as much detail as possible. The click 'continue' (see blue arrow below)

Please select the park *	Grovelands Park, The Bourne, LONDON, N14 6RA <small>If the park does not appear in this list and is in LB of Enfield, please accept our apologies as we are currently updating our system - contact 020 8379 1000</small>
Please select the type of problem /issue you wish to report. *	Building Repairs/ Enquiry
For further information click on the icon	
Please provide a brief description of the problem and any further details you may have of the location. *	<input type="text" value="Broken window in the toilets"/> <small>Maximum 255 characters</small>
<input type="button" value="Continue"/>	

9. Please type in your contact information into the below boxes and click on the 'continue' button

Personal Information

Please enter your details below.	
Title: *	Please select
First Name:	<input type="text"/>
Last name: *	<input type="text"/>
Email address:	<input type="text"/> <small>Email addresses must contain the @ symbol</small>
Address	
Do you know the Postcode ? *	Yes <input type="radio"/> No <input type="radio"/>
Contact Number(s).*	
At least one contact number must be entered	
Home:	<input type="text"/>
Mobile:	<input type="text"/>
Work:	<input type="text"/>
<input type="button" value="Continue"/>	

* Fields marked with an asterisk must be entered.

10. Please click the 'continue' button as this page is for your information (see blue arrow below)

Introduction	Data Protection Any personal data we collect and use is treated in accordance with the Data Protection Act 1998. The London Borough of Enfield (and any third party service provider contracted by us to provide a service to you) will only use personal data for the purpose(s) for which you provided it. We will endeavour to ensure your personal data is processed in accordance with the Data Protection Act 1998 and any disclosure(s) made will be in accordance with our Notification Z5492012 registered with the Information Commissioner. This can be viewed at www.dataprotection.gov.uk Information provided by you via our on-line services will only be used for the purpose(s) stated on that particular form. Any personal information collected in emails will only be used for the purpose(s), which we reasonably believe it was provided for.
Problem location	
Location address of problem	
Personal contact details	
Data protection	
Review & submit	
Finish	<input type="button" value="Continue"/> <input type="button" value="Back"/>

11. Please review the details of the issue you are submitting then click 'submit' (see red arrow below)

Introduction
Problem location
Location address of problem
Personal contact details
Data protection
Review & submit
Finish

Review and Submit

Thank you for completing the problem report for Parks. When you are satisfied that the information is correct press the SUBMIT button to send the information to Enfield Council.

PARKS, ALLOTMENTS AND CEMETERIES

Please check the information you have provided before submitting the form. Use the BACK button to change the information should you wish to do so.

Nature of report


Type:	PARK
	Playground Issues
Description:	45

Location of report

Address:	Grovelands Park, The Bourne, LONDON, N14 6RA
----------	--

Personal details

Title:	MR
First Name:	TEST
Last name:	TEST
Address:	CIVC CENTR, SILVER STREET ENFIELD EN1 3XY
Email address:	
Home Tel:	07940581759



12. Once you have submitted the issue you will be given a temporary reference

Introduction
Problem location
Location address of problem
Personal contact details
Data protection
Review & submit
Finish

Your issue/report has been successfully submitted.

Your complaint will be / has been passed to the relevant officer with a request that they investigate the issue that you have raised. We aim to respond to you within 10 working days. If this proves not to be possible, we will advise you of the amended timeframe, in addition to you being able to track progress on the e-form, should you wish to.

Submission Date	06/11/2013
Submission Time	14:47
Temporary Reference Number	TID/25588

Please click on the Printable Summary button if you wish to display a printable summary of the details you have submitted, then use your Internet Browser print button to print it.

We could not process your request immediately, but we have stored the information that you have provided and we will process it shortly.
Thank you for reporting this Parks problem, which you sent to us on 06/11/2013 at 14:47. Your temporary reference number for this request is TID/25588

Please quote the temporary reference number TID/25588 in any future communication regarding this request.

Environment Street Scene and Parks

Do you have another issue/problem to report?	Yes <input type="radio"/> No <input type="radio"/>
--	--